



Foreign Affairs Manual

14 FAM – Logistics Management

Change Transmittal: LOG-89

Date: March 8, 2011

14 FAM 610 TRANSPORTING EFFECTS

Changes

1. **14 FAM 610, Transporting Effects:** The Office of Directives Management (A/GIS/DIR) has made the following nonsubstantive administrative change in *italic dark magenta*, and removes a reference to 14 FAM Exhibit 532.3-4 that was deleted in the recentmost revision of 14 FAM 530:
 - **14 FAM 618.1, Advance Shipment of Effects at U.S. Government Expense, paragraph a:** When advance shipment is authorized, *Form DS-4020, Repayment Agreement for Advance Travel of Family, must* be executed by the employee.
2. **Change Transmittal** has replaced the term Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission.
3. Revisions appear in *italic dark magenta*. Italic dark magenta provides a historical record of changes. New or substantially revised subchapters will not appear in italic dark magenta.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 14 FAM 570 (CT:LOG-84, 01-10-2011; 87 pages) and replace it with revised subchapter 14 FAM 570 (87 pages).

2. After inserting the material in the binder, insert this Change Transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:LOG-89 and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

(A/LM)